

The **Parks and Recreation Board** met Monday, May 16, 2011, 4:30 pm, at Riverside Skating Center. Present at said meeting were Karen Springer, John MacDonald, Aimee Jacobsen, Richard Shockley and Attorney Andy Gutwein. Joe Payne, Brenda Lorenz, Sue Mattern, Dan Dunten, and Cheryl Kolb represented the department. Also present was City Council President, Ann Hunt. Absent from the meeting was Park Board member Patrick Flannelly, Council members Gerald Thomas & Gerry Keen, and staff members, Pennie Ainsworth, Chris Foley & Lee Booth.

Karen convened the Board at 4:36pm.

The first item of the agenda was the approval of the minutes from the April 18, 2011 meeting. Aimee motioned to approve the minutes. Richard seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Passed photo of Chauncey Men's Cooperative helping with clean-up of Tommy Johnston Park.

Assistant Superintendent – Joe reported in Pennie's absence on the following:

- League play started last Monday, May 9. We have 10 Men's teams and 28 Coed teams. Games are played Monday through Thursday starting at 6pm.
- The Mayor has raised \$6,100 for Global Fest. PEFCU has committed \$2,000 for the event. Our next committee meeting is Friday, June 10.

Parks – Joe reported in Lee's absence on the following:

- Inspections are available
- Softball fields were prepared for play, which started May 9.
- Pool is almost ready for opening day
- Continue with grounds maintenance
- Margerum Fountain was turned on April 29

Recreation Report

N/A

Morton Center – Brenda reported on the following:

- The registration total for the winter/spring session at Morton was 1,372. Last year's total was 1,481. It is a 7% decrease from last year.
- The Mor'Danc'n Dance Recital was well attended on Saturday, April 30. Close to 800 people attended. The number does not include approximately 178 dancers.
- Active Living and Senior Fun Day was held on Wednesday, May 11. Two-hundred seniors attended the movie and visited the wellness booths in the lobby. One-hundred fifty seniors attended the free lunch and Tai Chi presentation at the Home Economics Building at the Tippecanoe County Fairgrounds.
- Morton attended the West Lafayette Farmer's Market on Wednesday, May 4. We had Tai Chi demonstrations and Zumba demonstrations. A number of people stopped by the booth to pick up a summer brochure.

Joe added to Brenda's report regarding the Farmers Market opening, noting it was a very busy day, with three of the vendors reporting record sales.

Pool – Sue reported on the following:

- Sue reported the pool staff has been hired, with a majority of the staff returning this season.
- Uniforms have been ordered.
- The first water sample was taken in today and everything looks good.
- Offered a thank you to Lee and his staff for all of the work they have done.
- The Health Dept. inspection has been scheduled for Tuesday, May 24, 2:00pm.
- Discussed swim lesson information.

Dan Dunten reported on the following:

- Received a DNR grant, in which we received three elms near the location of the West Lafayette Farmers Market
- On April 29, we planted 26 oaks and hickories, lining the west side of the drive, as well as some on the east side of the drive, at the Celery Bog Nature Area. These trees were purchased through a grant from the DNR, as well as support from the West Lafayette Tree Fund.
- On Arbor Day, April 29, the Mayor signed his Arbor Day Proclamation, and was there to help with the planting.
- The West Lafayette Tree Fund has trimmed over 1,000 street trees during the past five weeks.
- Has worked with a Purdue University Communications class to put together some Educational Posters, some which will be used in the kiosks in the Parks & Recreation department.

Old Business

Tippco Proposal

Joe reported Tippco has met with the City Engineer and his staff; meetings are still underway, with no changes to report. Andy reported that he conveyed to Chad Krockover that we would like to see some support letters from the neighbors, but prior to that, the details with the City have to be resolved. Discussion followed.

Lilly Nature Center

Joe announced, as previously discussed at the Board of Works meeting this morning that we have decided to close Lilly Nature Center until August (until the road is usable again). We are past the school group time and people are not using the facility enough to warrant the volunteers to offer their time, due to the current Lindberg Road construction project. We expect the entry road to the Center to be closed for a couple of weeks, with limited access to the facility for our employees. The closure announcement will be posted at the facility and on our website. Joe noted the nature area will always be open and accessible by trail or by driving from three different directions, just not by the east. If a scout group, a 4-H group, or any others want to go in, and they contact us, we'll make sure the restrooms are open during our normal weekday hours.

New Business**Wintek – Fiber Proposal**

Joe noted the information was included in the agenda packet and recapped the documents included and Wintek's intentions to add fiber to our City's facilities. Joe asked Andy for his input regarding the proposal, and Andy suggested there be a more formal easement document, which would then offer us a more formal commitment to the fiber access. Joe asked for board approval. Aimee motioned to approve the Memorandum of Understanding with Wintek as proposed. John seconded the motion, and the motion carried. Discussion followed.

Request from Lafayette Elks

Joe reported John Whalen has been in touch with him via email last week and this week. Joe understands that the Lafayette Elks would like to use the Cumberland Park soccer play area, the area used by the Greater Lafayette Recreational Soccer Alliance, for a soccer contest (skills contest) as part of the national competition from 9:00am-Noon on Saturday, September 10, 2011. The event will be open to all elementary grade recreational soccer players. They would like to have the contest there to make it convenient for qualifying recreational soccer players. All winners will receive trophies and be eligible for a follow-up state competition at another location. The Elks will provide the kicking accuracy goal and necessary volunteers and would donate some new soccer equipment to the recreational soccer alliance. In an email today to Joe, John Whalen asked Joe to present the request to the board today, with the understanding that it would be based on contingencies, which would include providing a certificate of insurance, signing a use agreement, and most importantly minimizing any conflicts with the GLRSA. With that, Joe proposed to the board that we allow them to come in on the date presented. Richard motioned to approve the group coming in, based on the contingency that they resolve any potential conflicts with GLRSA or anyone else using the fields at that time. Aimee seconded the motion, and the motion carried. Discussion followed.

Richard asked Joe if we currently have anything posted online addressing individuals wishing to host events at any of the West Lafayette Parks, telling people that they need to address the following considerations: restrooms, certificate of liability, duration, conflicts, etc. Richard suggested we could have a map online showing the park, in which the customer could show us how much of the park/area they will need to accommodate their request. Joe agreed that having a description of how to make a proposal, and things to consider, would be worthwhile. Joe noted that via the minutes, we would make sure Pennie (website administrator) has the information online.

West Lafayette School Board – Karen reported the following:

- The last day of school will be next Thursday, May 26. Graduation will be Saturday, May 28 at 7:00pm at the high school gym.
- The board has approved the 2012-2013 school calendar.

Wabash River

Richard noted nothing new to report.

Other

Joe reported we received a \$50,000.00 check from City Bus to assist with lighting the trail along North River Road.

Request for Quotes – Electrical Wire

Joe reported request for quotes for electrical wire for the trail addition were sent to Lowes, Menards, Home Depot and Kirby Risk. All quotes were due in by 2:00pm today. With that, Joe asked for approval to issue a purchase order to Home Depot, the lowest bidder. Richard motioned to approve the purchase order to Home Depot as presented. John seconded the motion, and the motion carried.

Phase II of the Trail Extension

Joe reported we have received bids for the quarter-mile, Phase II, trail extension, showing Park Board members a map of the planned project, noting it is an area that is currently heavily used, and will continue to be, once the project is complete. Joe noted the quarter-mile of trail requires this double switchback approach and a fair bit of clearing, quite a bit of dirt moving and some significant walls, in one place, approximately twenty blocks high. We received four bids:

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|-----------------------------|--------------|
| 1) Yardberry Landscape - | \$992,927.75 |
| 2) Milestone - | \$952,135.75 |
| 3) F & K Construction - | \$904,412.00 |
| 4) Jack Isom Construction - | \$895,703.30 |

We have a \$380,000.00 Transportation Enhancement Grant, the maximum allowed through our Area Plan Commission, because of the way the money is portioned out. We also have an existing appropriation in the Levee Village T.I.F., through the Redevelopment Commission, for \$330,000.00. Essentially, we need another \$185,703.30, and after the Redevelopment Commission meeting in the morning, we will be meeting with them to decide where we will fund the additional money. Discussion followed.

Joe reported the silent auction trees, purchased for \$300.00 (valued at \$1,206.00) earlier this year, are being planted in Peck-Trachtman, Lommel, and Cumberland Parks.

Pay Claims

Richard motioned for claims to be paid. Aimee seconded the motion, and the motion carried.

Karen noted next month's meeting will be at City Hall.

Adjourn

Richard motioned to adjourn the meeting. John seconded the motion, and the meeting adjourned at 5:33pm.

Presiding Officer

Secretary